

Neighbourhood and Adult Services

Application for a House to House Collections Permit

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

Grant	
For office use only	
Date	8.11.18
Fee	Free of Charge
Permit number	
	039849

Use this form to apply for a house to house promoters collection permit. The licence will allow you to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in the locality unless the applicant is an appropriately licensed promoter by this authority, or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.

The attention of applicants for licences under the House to House Collections Act 1939 is drawn to Paragraph 4 of the House to House Collections Regulations 1947 (as amended) made by the Secretary of State on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the first day of the month preceding that in which it is proposed to commence the collection.

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations who manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

Please answer all the questions on this form in **BLOCK CAPITALS** and in ink.
Enter **NONE** or **N/A** as appropriate in all boxes you do not enter information in.

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc):	MISS	Date of Birth:	05.12.1968
Surname:	SWEENEY	First names:	KERRY
Address:	542 PRESCOT ROAD		
	LIVERPOOL		
		Post code:	L13 3DB
Daytime phone number:	0151 228 3353	Mobile phone number:	
E-mail address:	laurarecycle.proline@hotmail.co.uk		

Details of Business or Organisation Responsible for the Collection

2. Name of Business/Organisation conducting collection:

RECYCLE PROLINE LTD

Office address of the

542 PRELOT ROAD

Business/Organisation:

LIVERPOOL

Post code

L13 30B

Contact phone
number:

0151 228 3353

Mobile phone
number:

E-mail address:

lancashire.recycleproline@btinternet.co.uk

2. a. Are you an employee of this Business/Organisation

YES ☒No ☐

If YES, please state your position within the Business/Organisation:

OFFICE MANAGER

*If NO, you must supply a letter, with this application form, from the Society/Organisation to benefit from the collection and which is authorising you to organise collections on the society's behalf.

Licensing history

3. Have you, or the business ever held a house to house collection licence before?

Yes ☒No ☐

If 'Yes', who issued it?

SEFTON

What date was it granted?

07/09/18

What licence number was it?

None given

3.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order with this local authority, refused, or revoked before?

Yes ☐No ☒

3.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, with any other authority refused, or revoked before?

Yes ☐No ☒

If Yes, where was it held, when was it refused, or revoked and why was it revoked?

Please use an extra sheet if required.

Collection Details

4. Name of Society/Charity/Fund to benefit from the proceeds of this collection:

CANCER RESEARCH + GENETICS UK

Address of the

Society/Charity/Fund

SHERWOOD, LLANDRAN WOODS, MACHOED,
PONTYPRIDD

Post code

CF37 1EX

E-mail address:

cancer.genetics@btinternet.co.uk

Contact phone number:

01443 405813

4.a. Objective/aims of the Society/Charity/Fund to benefit from the proceeds of this collection.
Please attach recent literature, & accounts etc.

TO RAISE FUNDS + AWARENESS
RAISING + GIVING MONEY TO UNIVERSITIES

4.b. Is the Society/Charity/Fund a registered charity

Yes ☒No ☐Registered Charity
Number

1121512

4.c. Over what parts of the licensing area is it proposed that collections will be made?

ALL OVER ROTHERHAM

4.d. Over what periods in the year, dates & times, is it proposed that collections will be made?

03.12.2018 - 03.04.2019

Collection Details - Continued

4.e. How many collectors will be permitted to make the collections:

2

4.f. Is it proposed to collect money including direct debits as money

Yes ☐

No ☒

Direct Debits ☐

4.g. Is it proposed to collect "other" types of property

Yes ☒

No ☐

If Yes, what type(s) of property will be collected (Include direct debits as a collection of money)

SECOND HAND CLOTHING + SHOES

Is it proposed to Sell, Give Away, or Use this "other" property

Sell ☒

Give Away ☐

Use ☐

4.h. Are applications also being made for licences for the same purposes in other areas of the UK:

Yes ☒

No ☐

If Yes, which other licensing authorities

Macclesfield, Cheshire, Sheffield, South Holland, 9 Tr London

How many collectors will be permitted to make these collections

16

Will these collectors be the same collectors as those you intend to use in this authority

Yes ☒

No ☐

4.i. Is it proposed to promote this collection in conjunction with a street collection

Yes ☐

No ☒

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts ☐

Separate accounts ☒

4.j. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

Proceeds of Collections Details

5. Are the whole of the receipts to be paid over to the Society/Charity/Fund

Yes ☐

No ☒

If NO, please state the purposes for which deductions will be made

Collectors + Staff

5.a. Please state how much will be deducted for expenses or other purposes

£ 7.85 per hr

5.b. Is it proposed to use some of the proceeds for the remuneration of any persons

Yes ☒

No ☐

If YES; is it to Collectors

Yes ☒

No ☐

is it to Other Persons

Yes ☒

No ☐

5.c. Please state details, how much will be deducted, for what reasons and if applicable what "other persons"

£ min of 75% - 85% to Charity

Applicant Promoter's "Criminal Records" history request

6. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

6.a. Have you ever been convicted of any criminal offence, or received any police cautions etc or are you waiting to hear about any prosecutions or other actions of any type, pending against you?, warnings or reprimands? (If you answer YES to this question give details in the box below.)

Yes ☐ No ☒

6.b. If you are waiting to hear about any prosecution enter the court hearing the case:

If known, date of future court hearing date:

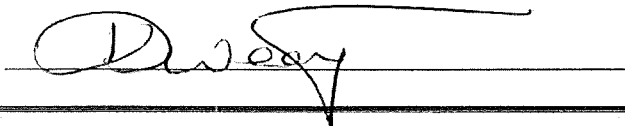
Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
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Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand. I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection taking place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature



Date form signed
by applicant

05 / 11 / 2018

CHARITY COMMISSION
FIRST ACCOUNT

11 MAR 2013

RECEIVED

Charity No 1121512

CANCER RESEARCH AND GENETICS UK
STATEMENT OF FINANCIAL ACTIVITIES

07TH NOVEMBER 2012



Independent examiner's report to the trustees of Cancer Research and Genetics UK

I report on the accounts of the trust for the year ended 7 November 2012, which are set out on pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

Basis of examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's qualified statement

The trustees have prepared receipts and payments accounts which show cash payments in the year of £9,147 for which there are invoices amounting to £3,432 support. There are no records to support the claim for the use of the car £2,996 or use of the home as office of £2,820 paid to the trustee Phillips.

In connection with my examination, no other matter except that referred to in the above paragraph has come to my attention apart from accounting records having not been maintained properly in accordance with section 130 of the 2011 Act to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Huw John
Member of the Institute of Chartered Accountants in England and Wales

5-7 Mill Street
Pontypridd
CF37 2SN

19 February 2013

Statement of Financial Activities Year to 07th November 2012

		2011
	Total Unrestricted Funds	Total Unrestricted Funds
Incomes and Expenditure		
Incoming Resources		
Incoming Resources from Generated funds:		
Grants & Donations	4,840	22,173
Donations from recycling	31,346	10,260
Bequests	-	10,000
Bank Interest	1	1
Total incoming resources	36,186	42,434
Resources expended		
Cost of generating funds:		
Awards and activity costs	30,000	10,000
Admin	400	
Travel & Subs	-	344
Sundry	22	763
Telephone and Internet	493	222
Accountancy	600	
Professional fees	885	
Computer	136	
Postage & Stationary	181	
Cash book difference	213	168
Administration	2,930	1,497
Light & Heat	756	940
Insurance	-	133
Rent & Rates	2,064	1,941
Establishment	2,820	3,014
Motor Expenses	2,996	2,133
Promotion	-	319
Sub-total	38,746	16,963
Net income before assets and investments	2,560	25,471
Asset and Investment	400	10,190
Total Funds expended	39,146	27,153
Net Income	2,961	15,281
Cash funds last year	23,758	8,477
Cash funds this year end	20,797	23,758

Cancer Research & Genetics UK
Year to 07th November 2012
Statement of assets at period end

		2012 Unrestricted Funds	2011 Total Funds
Cash Funds	Cash at Bank	20,797	23,758
	Cash	-	
Assets retained for charity's own use	Motorcar	10,190	10,190
	Computer	730	330
Total Funds		<u>31,717</u>	<u>34,278</u>
Funds Brought forward		34,278	8,808
Net income before assets and investments		- 2,561	25,470
Total Funds		<u>31,717</u>	<u>34,278</u>

There is no difference in the net movement in funds stated above, and the historical cost equivalent.
All the charity's activities derived from continuing operations during the above financial year.

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been presented.

Signed

N.J. Phillips

Mr Nicholas John Phillips - Trustee

Date

14/2/2013

Cancer Research & Genetics UK
Notes to the Accounts
for the year ended 7 November 2012

1 Accounting policies

Basis of preparation

The accounts have been prepared on a cash accounting basis under the historical cost convention .

Depreciation

No depreciation has been provided .

2 Related party transactions

The charity made the following payments to N J Phillips, a trustee :-

	2012	2011
	£	£
Administration	400	
Travel		344
Telephone and Internet	493	222
Postage & Stationary	181	-
Light & Heat	756	940
Rent & Rates	2,064	1,941
Motor Expenses	2,996	2,133
	<u>6,890</u>	<u>5,580</u>

**Trustees' Annual Report for the Period
Period from 08th November 2011 to 07 November 2012**

Charity Name
Charity Reg No

Cancer Research & Genetics UK
1121512

Charity Address

Sherwood, Llandraw Woods
Maesycloed, Pontypridd
CF37 1EX

Names of the charity trustees who manage the charity

Trustee Name

Mr Nicholas John Phillips

Mr Darryl John Phillips

Mr Stephen Howell

Names and addresses of advisors

Type of advisor **Name**

Address

Bank **HSBC**

92A Taff Street, Pontypridd
CF37 4SR

Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution adopted 01st Sept 07
as amended 20th Oct 07

Registration History

registered 07th November 2007

Area of benefit

National

Objectives and activities

Charitable objects

The relief of sickness and of mental emotional
distress of those with cancer and their families
and carers in particular by the provision of a
website and helpline, providing help, information
and support

To advance the education of the public and other
charities/organisations in the diagnosis, treatment
and care of those suffering from cancer.

To carry out or provide funds to support research
into cancer and its genetic links, causes
treatments and cure and publish the useful results
of such research

Summary of the main
activities undertaken
in relation to these objects

The collection of clothing nationally which is then
recycled with donation then being made to the
charity.

Financial Review

Brief statement of the charity's
policy on reserves

Donations made during the year amounted to £30,000
to cancer research projects.

We hold cash at bank of £20,797, all of which is
unrestricted funds.

Funds are held for further donations to cancer research
projects and for unforeseen expenditure for running
the charity.

Declaration

The trustees declare that they have approved the trustees report above

Signed on behalf of the charity's trustees

Signature(s)

NJ Phillips

Full name(s)

MR NICHOLAS JOHN PHILLIPS

Mr Nicholas John Phillips

Position (e.g
secretary etc)

DIRECTOR

Chair

Date

27-2-2013

Charity Commission

The Regulator for Charities in England and Wales

1121512 - CANCER RESEARCH AND GENETICS UK

DUE DOCUMENTS RECEIVED

Activities

PROVIDES INFORMATION AND ADVICE ON CANCER RESEARCH AND ITS GENETIC LINKS AND SUPPORTS THIS RESEARCH.

Financial summary

Financial year end (FYE)	Income	Spending	Accounts received	Annual Return/Annual Update received
07 Nov 2011	£42,434	£27,154	05 Dec 2011	05 Dec 2011
07 Nov 2010	£9,747	£2,194	Not Required	07 Nov 2010 **
07 Nov 2009	£10	£3,096	Not Required	09 Nov 2009 **
07 Nov 2008	£9,467	£5,234	Not Required	07 Nov 2008 **

** Annual Update received - charity below Annual Return £10,000 threshold for this financial year

Contact

MR NICHOLAS JOHN PHILLIPS
SHERWOOD
LLANDRAW WOODS
PONTYPRIDD
CF37 1EX

Tel: 01443 408813
Email: cancergeneticsuk@aol.com
Website: www.cancerresearchgenetics.co.uk

Charity trustees

MR NICHOLAS PHILLIPS
MS GEMMA BOSHER

DARRYL JOHN PHILLIPS
MR NICHOLAS PETER PHILLIPS

Date of registration

07 Nov 2007

Other names

None

Governing document

CONSTITUTION ADOPTED 1 SEPTEMBER 2007 AS AMENDED 20 OCTOBER 2007

Organisation type

STANDARD REGISTRATION

Registration history

07 NOVEMBER 2007 REGISTERED

Charitable objects

(1) THE RELIEF OF SICKNESS AND THE RELIEF OF MENTAL AND EMOTIONAL DISTRESS OF THOSE WITH CANCER, THEIR FAMILIES AND CARERS IN PARTICULAR BY THE PROVISION OF A WEBSITE AND HELPLINE PROVIDING INFORMATION, ADVICE AND SUPPORT. (2) TO ADVANCE THE EDUCATION OF THE PUBLIC AND OTHER CHARITIES/ORGANISATIONS IN THE DIAGNOSIS TREATMENT AND CARE OF THOSE SUFFERING FROM CANCER (3) TO CARRY OUT OR TO PROVIDE FUNDS TO SUPPORT RESEARCH INTO CANCER AND ITS GENETIC LINKS, CAUSES, TREATMENTS AND CURE AND PUBLISH THE USEFUL RESULTS OF SUCH RESEARCH

Classification**What**

- EDUCATION/TRAINING
- THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES

Who

- OTHER CHARITIES OR VOLUNTARY BODIES
- THE GENERAL PUBLIC/MANKIND

How

- PROVIDES SERVICES
- PROVIDES ADVOCACY/ADVICE/INFORMATION
- SPONSORS OR UNDERTAKES RESEARCH
- ACTS AS AN UMBRELLA OR RESOURCE BODY

Area of benefit

NATIONAL

Where the charity operates

- THROUGHOUT ENGLAND AND WALES
- NORTHERN IRELAND

- SCOTLAND

Note: This report is compiled from public information that the Charity Commission holds on the Register of Charities on 23 April 2012.

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OFFICE

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Please quote these details for incoming credits to this account

Sort Code 070093

Bank Account 33333334

Account Number/Reference

70-6984

Name(s)

[illegible][illegible]